

**PRESERVATION OF EVIDENCE LETTER
RUTHERFORD CO. SHERIFF'S OFFICE - RECORDS DEPT. (RCSO)
SUBMITTED ON 10/21/14**

Transmission Status

Your transmission has completed.

DOC Identifier : 68877808
Fax Number : 6158674632
Recipient : Rutherford Co. Sheriffs Office (TN) - Records
Status Classification : "Success"
Status Outcome : "Success"
Last Attempt Date : 10/21/2014
Last Attempt Time : 15:35:05
Pages Scheduled : 9
Pages Sent : 9
Baud Rate : 28800
Duration (in seconds) : 203
Number of Retries : 1
Remote CSID : "6158674632"



[Cover page](#)



[08.11.14-SADIE-TX-SPOLIATION-LTR.pdf](#)

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Tasha Victory

Phone:

Fax: 8666463475

Fax

To: Rutherford Co. Sheriffs Ofc (TN)-Property/Evidence **From:** Tasha Victory

Fax: 6158674632

Pages: 8

Re: Notice Preserve Evidence

Date: October 21, 2014

To: Custodian of Records / Responsible Agent for Pet Adoption and Welfare Services (P.A.W.S)

Demand Notice to Preserve Information of Records and Cease Destruction.

Thank you,
Tasha Victory

Demand Notice to Preserve Information of Records and Cease Destruction

Tasha Victory

October 21, 2014

Rutherford County Sheriff's Office
[Records Department](#)
940 New Salem Highway
Murfreesboro, TN 37129
Phone: 615-898-7787 | Fax: 615-867-4632

Rutherford County Sheriff's Office
[Property/Evidence Department](#)
940 New Salem Highway
Murfreesboro, TN 37129
Phone: 615-898-7787 | Fax: 615-867-4632

The City of Murfreesboro
[The Legal Department, City Attorney](#)
111 W. Vine S., Suite 149
Murfreesboro, TN 37130
Phone: 615-849-2616 | Fax: 615-849-2662
Email: smcgannon@murfreesborotn.gov

The County of Rutherford
[County Attorney](#)
16 Public Square North
Murfreesboro, TN 37133
Phone: 615-898-7846 | Fax: 615-849-2135

[Pet Adoption & Welfare Services \(P.A.W.S.\)](#)
Director, Michael Gregory
285 John R Rice Boulevard
Murfreesboro, TN 37129
Phone: 615-898-7740 | Fax: 615-898-7994

[Rutherford County Mayor Ernest G. Burgess](#)
County Courthouse, Room 101
Murfreesboro, TN
Phone: 615-898-7745 | Fax: 615-898-7747
Email: countymayor@rutherfordcounty.org

RE: Preservation and Information/Records Retention Letter regarding the August 11, 2014 shooting of a family pet, Sadie, belonging to Tasha Victory

Dear Custodian of Records / Responsible Agent:

This notice is in reference to Incident Numbers 14081146028, 46028, 140811-46028, 814073231, et al that occurred on August 11, 2014 at ~6:30 pm at 8003 Westfield Drive, Murfreesboro, TN 37129 when my dog, Sadie, was shot by Deputy Notgrass (#80) from the Rutherford Sheriff's Office and responded to by Melissa Pratt (#428) ("Incident").

My name is Tasha Victory and this letter serves as a formal request for the preservation of any and all evidence, information, records, documents, photos, audio or video recordings, paper or electronic data, and/or other tangible items pertaining or relevant to or property discoverable (the "Preserved Information") to Incident Numbers 14081146028, 46028, 140811-46028, 814073231, et al that occurred on August 11, 2014 at ~6:30 pm at 8003 Westfield Drive, Murfreesboro, TN 37129 when my dog, Sadie, was shot by Deputy Notgrass (#80) from the Rutherford Sheriff's Office. You are hereby given further

notice that Preserved Information is not to be destroyed, concealed or altered in any manner whatsoever, and that any ongoing processing of document destruction involving such Preserved Information must cease immediately.

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**PRESERVATION OF EVIDENCE LETTER
RUTHERFORD CO. SHERIFF'S OFFICE - EVIDENCE DEPT. (RCSO)
SUBMITTED ON 10/21/14**

Transmission Status

Your transmission has completed.

DOC Identifier : 68880132
Fax Number : 6158674632
Recipient : Rutherford Co. Sheriffs Ofc (TN)-Property/Evidence
Status Classification : "Success"
Status Outcome : "Success"
Last Attempt Date : 10/21/2014
Last Attempt Time : 15:41:24
Pages Scheduled : 9
Pages Sent : 9
Baud Rate : 26400
Duration (in seconds) : 179
Number of Retries : 1
Remote CSID : "6158674632"



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Tasha Victory

Phone:

Fax: 8666463475

Fax

To: Rutherford Co. Sheriffs Ofc (TN)-Property/Evidence **From:** Tasha Victory

Fax: 6158674632

Pages: 9

Re: Notice Preserve Evidence

Date: October 21, 2014

To: Custodian of Records / Responsible Agent

Demand Notice to Preserve Information of Records and Cease Destruction.

Thank you,
Tasha Victory

Demand Notice to Preserve Information of Records and Cease Destruction

Tasha Victory

October 21, 2014

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[Records Department](#)
940 New Salem Highway
Murfreesboro, TN 37129
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Phone: 615-898-7745 | Fax: 615-898-7747
Email: countymayor@rutherfordcounty.org

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**PRESERVATION OF EVIDENCE LETTER
RUTHERFORD COUNTY - COUNTY ATTORNEY (RCSO)
SUBMITTED ON 10/21/14**

Transmission Status

Your transmission has completed.

DOC Identifier : 68895912
Fax Number : 6158492135
Recipient : County of Rutherford, TN - County Attorney
Status Classification : "Success"
Status Outcome : "Success"
Last Attempt Date : 10/21/2014
Last Attempt Time : 16:03:48
Pages Scheduled : 9
Pages Sent : 9
Baud Rate : 31200
Duration (in seconds) : 163
Number of Retries : 1
Remote CSID : ""



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Tasha Victory

Phone:

Fax: 8666463475

Fax

To: County of Rutherford, TN - County Attorney

From: Tasha Victory

Fax: 6158492135

Pages: 9

Re: Notice Preserve Evidence

Date: October 21, 2014

To: Custodian of Records / Responsible Agent

Demand Notice to Preserve Information of Records and Cease Destruction.

Thank you,
Tasha Victory

Demand Notice to Preserve Information of Records and Cease Destruction

Tasha Victory

October 21, 2014

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[Records Department](#)
940 New Salem Highway
Murfreesboro, TN 37129
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Director, Michael Gregory
285 John R Rice Boulevard
Murfreesboro, TN 37129
Phone: 615-898-7740 | Fax: 615-898-7994

[Rutherford County Mayor Ernest G. Burgess](#)
County Courthouse, Room 101
Murfreesboro, TN
Phone: 615-898-7745 | Fax: 615-898-7747
Email: countymayor@rutherfordcounty.org

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**PRESERVATION OF EVIDENCE LETTER
RUTHERFORD CO. MAYOR'S OFFICE - ERNEST G. BURGESS (RCSO)
SUBMITTED ON 10/21/14**

Transmission Status

Your transmission has completed.

DOC Identifier : 68897719
Fax Number : 6158987747
Recipient : Ernest G. Burgess
Status Classification : "Success"
Status Outcome : "Success"
Last Attempt Date : 10/21/2014
Last Attempt Time : 16:07:16
Pages Scheduled : 9
Pages Sent : 9
Baud Rate : 31200
Duration (in seconds) : 169
Number of Retries : 1
Remote CSID : "898 7747"



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Tasha Victory

Phone:

Fax: 8666463475

Fax

To: Ernest G. Burgess

From: Tasha Victory

Fax: 6158987747

Pages: 9

Re: Notice Preserve Evidence

Date: October 21, 2014

To: Custodian of Records / Responsible Agent

Demand Notice to Preserve Information of Records and Cease Destruction.

Thank you,
Tasha Victory

Demand Notice to Preserve Information of Records and Cease Destruction

Tasha Victory

October 21, 2014

Rutherford County Sheriff's Office
[Records Department](#)
940 New Salem Highway
Murfreesboro, TN 37129
Phone: 615-898-7787 | Fax: 615-867-4632

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[Property/Evidence Department](#)
940 New Salem Highway
Murfreesboro, TN 37129
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**PRESERVATION OF EVIDENCE LETTER
CITY OF MURFREESBORO - CITY ATTORNEY (RCSO)
SUBMITTED ON 10/21/14**

Transmission Status

Your transmission has completed.

DOC Identifier : 68893485
Fax Number : 6158492662
Recipient : City of Murfreesboro, TN - City Attorney
Status Classification : "Success"
Status Outcome : "Success"
Last Attempt Date : 10/21/2014
Last Attempt Time : 16:00:10
Pages Scheduled : 9
Pages Sent : 9
Baud Rate : 28800
Duration (in seconds) : 151
Number of Retries : 1
Remote CSID : "6158492662"



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Tasha Victory

Phone:

Fax: 8666463475

Fax

To: City of Murfreesboro, TN - City Attorney

From: Tasha Victory

Fax: 6158492662

Pages: 9

Re: Notice Preserve Evidence

Date: October 21, 2014

To: Custodian of Records / Responsible Agent

Demand Notice to Preserve Information of Records and Cease Destruction.

Thank you,
Tasha Victory

Demand Notice to Preserve Information of Records and Cease Destruction

Tasha Victory

October 21, 2014

Rutherford County Sheriff's Office
[Records Department](#)
940 New Salem Highway
Murfreesboro, TN 37129
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**PRESERVATION OF EVIDENCE LETTER
P.A.W.S. - DIRECTOR, MICHAEL GREGORY (RCSO)
SUBMITTED ON 10/21/14**

Transmission Status

Your transmission has completed.

DOC Identifier : 68899021
Fax Number : 6158987994
Recipient : Director, Michael Gregory
Status Classification : "Success"
Status Outcome : "Success"
Last Attempt Date : 10/21/2014
Last Attempt Time : 16:09:28
Pages Scheduled : 9
Pages Sent : 9
Baud Rate : 21600
Duration (in seconds) : 213
Number of Retries : 1
Remote CSID : "6158987994"



[Cover page](#)



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Tasha Victory

Phone:

Fax: 8666463475

Fax

To: Director, Michael Gregory

From: Tasha Victory

Fax: 6158987994

Pages: 9

Re: Notice Preserve Evidence

Date: October 21, 2014

To: Custodian of Records / Responsible Agent

Demand Notice to Preserve Information of Records and Cease Destruction.

Thank you,
Tasha Victory

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Tasha Victory

October 21, 2014

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[The Legal Department, City Attorney](#)
111 W. Vine S., Suite 149
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The County of Rutherford
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16 Public Square North
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[Pet Adoption & Welfare Services \(P.A.W.S.\)](#)
Director, Michael Gregory
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Murfreesboro, TN 37129
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[Rutherford County Mayor Ernest G. Burgess](#)
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Murfreesboro, TN
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RE: Preservation and Information/Records Retention Letter regarding the August 11, 2014 shooting of a family pet, Sadie, belonging to Tasha Victory

Dear Custodian of Records / Responsible Agent:

This notice is in reference to Incident Numbers 14081146028, 46028, 140811-46028, 814073231, et al that occurred on August 11, 2014 at ~6:30 pm at 8003 Westfield Drive, Murfreesboro, TN 37129 when my dog, Sadie, was shot by Deputy Notgrass (#80) from the Rutherford Sheriff's Office and responded to by Melissa Pratt (#428) ("Incident").

My name is Tasha Victory and this letter serves as a formal request for the preservation of any and all evidence, information, records, documents, photos, audio or video recordings, paper or electronic data, and/or other tangible items pertaining or relevant to or property discoverable (the "Preserved Information") to Incident Numbers 14081146028, 46028, 140811-46028, 814073231, et al that occurred on August 11, 2014 at ~6:30 pm at 8003 Westfield Drive, Murfreesboro, TN 37129 when my dog, Sadie, was shot by Deputy Notgrass (#80) from the Rutherford Sheriff's Office. You are hereby given further

notice that Preserved Information is not to be destroyed, concealed or altered in any manner whatsoever, and that any ongoing processing of document destruction involving such Preserved Information must cease immediately.

At this preliminary stage, I seek to obtain information which may provide additional insight regarding (without limitation) to how the Incident occurred, policies and procedures involved in the Incident, why Deputy Notgrass (#80) acted so cruelly towards an otherwise non-threatening family pet, and why deputy/officer exercised such poor and reckless judgment with his sidearm, and who may be held responsible for my damages. Please understand that, by virtue of your receipt of this letter, you have been identified as a potential defendant in legal action which may be imminent. As of this writing, no lawsuit has been filed. Hopefully, with open and honest dialogue and exchange of information, legal action can be avoided.

Please be advised that by this letter, you are hereby given notice and under a legal duty to maintain, preserve, retain, protect, and not to destroy, conceal or alter any paper or electronic files and other data generated by and/or stored on your computers, recording devices and storage media (e.g., hard disks, floppy disks, tapes, backup tapes, hard drives), or any other electronic data, such as email or voice mail that relate to the Incident. As you know, your failure to comply with the preservation and retention of the evidence outlined can result in severe sanctions (and liability in tort) being imposed by a court of law for spoliation of evidence or potential evidence.

Preservation of information, documents, and evidence means taking reasonable steps to:

- (a) ensure that relevant documents (including electronically stored information) are not destroyed, lost or relinquished to others, either intentionally, or inadvertently such as through the implementation of an ordinary course document retention/destruction policy;
- (b) ensure that relevant documents are not modified – an issue that arises particularly in the case of electronically stored information (which may be modified by the simple act of accessing the information), and in the case of documents used on an ongoing basis in the operation of the business; and
- (c) ensure that relevant documents remain accessible – again, an issue that arises particularly in the case of electronically stored information, which may require particular forms of software or hardware to remain readable.